



Insurance Institute

# Insurance Institute of BC CIP Course Schedule Winter 2023

## Live Virtual Classes (Evening) - 10 Weeks

BC members register through Insurance Institute of BC for all courses below. All other members register through the host Institute.

CIP Course	Instructor	Class Dates	Pacific Time (BC)	Host Institute
C11: Principles and Practice of Insurance	Vicki Rowan	Tuesday Jan. 24 - Mar. 28	6pm - 9pm	BC
C12: Insurance on Property	Anastasia Dubois	Monday Jan. 23 - Mar. 27 (Holiday class will be rescheduled)	5pm - 8pm	S. AB
C12: Insurance on Property	Thomas Hammell	Tuesday Jan. 24 - Mar. 28	5:30 - 8:30pm	N. AB
C13: Insurance Against Liability	Stefan Tirschler	Wednesday Jan. 18 - Mar 29 (no class 1 wk)	6pm - 9pm	BC
C14: Automobile Insurance	Addison Smith	Thursday Jan. 26 - Mar. 30	6pm - 9pm	BC
C16: The Business of Insurance	Fran Osen	Tuesday Jan. 24 - Mar. 28	6pm - 9pm	BC
C110: Essentials of Loss Adjusting	Shannon Karok	Tuesday Jan. 24 - Mar. 28	6pm - 9pm	BC
C111: Advanced Loss Adjusting	Barb Exton	Wednesday Jan. 25 - Mar. 29	5pm - 8pm	S. AB
C112: Practical Issues in Claims Mngmt	Randy Fulton	Tuesday Jan. 24 - Mar. 28	5pm - 8pm	S. AB
C120: Underwriting Essentials	Olga Nasreeva	Thursday Jan. 26 - Mar. 30	6pm - 9pm	BC
C121: Advanced Underwriting	Karolina Ugljesic	Wednesday Jan. 25 - Mar. 29	5:30pm - 8:30pm	N. AB
C130: Essential Skills for Ins. Broker/Agent	Philip Kountouris	Tuesday Jan. 24 - Mar. 28	6pm - 9pm	BC
C131: Advanced Skills for Ins. Broker/Agent	Leanne Taylor	Wednesday Jan. 18 - Mar 29 (no class Feb. 8)	6pm - 9pm	BC
C20: Cyber Risk	Nicholas Fonseca	Tuesday Jan. 24 - Mar. 28	5:30pm - 8:30pm	N. AB
C39: Fraud Awareness & Prevention	Claire Li	Wednesday Jan. 18 - Mar. 29 (no class 1 wk)	6pm - 9pm	BC
C40: Business Interruption	Peggy Lou Atkinson	Wednesday Jan. 25 - Mar. 29	2:30pm-5:30pm	NF
C32: Bodily Injury Claims	Barb Exton	Monday Jan. 23 - Mar. 27 (Holiday class will be rescheduled)	5:30pm - 8:30pm	N. AB

**Midterms:** Timed (90 minutes) and un-proctored in 6th week, as scheduled by instructor.

## Register

**Credit cards:** If paying by Visa, MasterCard or Amex, please log into your account at [www.insuranceinstitute.ca](http://www.insuranceinstitute.ca).

**Cheques:** Registration is not secure until personal cheque has cleared. Fee charged for NSF cheques.

**Quotations:** These do **not** hold pricing or hold a seat in the class. Please send payment for BC classes to our Vancouver office for processing.

Cheques should be made payable to Insurance Institute of BC. Registration is only complete upon payment.

Insurance Institute of BC | 1110 - 800 W. Pender St., Vancouver, BC, V6C 2V6 | [iibcmail@insuranceinstitute.ca](mailto:iibcmail@insuranceinstitute.ca) | 604-681-5491

## Live Virtual Classes Condensed - 5 Weeks

BC members register through Insurance Institute of BC for all courses below. All other members register through the host Institute.

CIP Course	Instructor	Class Dates	Pacific Time (BC)	Host Institute
C11: Principles and Practice of Insurance	Thomas Ng	Saturdays/Sundays (WW) Mar. 4/5 and 18/19	8:30am - 1:30pm	BC
C12: Insurance on Property	Chelsea Thibodeau	Saturdays 1st class Sun. Feb. 26, Mar. 4, 11, 18, 25	9am - 1pm	BC
C13: Insurance Against Liability	Kelly Krakonchuk	Saturday Feb. 25, Mar. 4, 11, 18, 25	9am - 1pm	BC
C14: Automobile Insurance	Siobhan Callander	Saturdays Feb. 25, Mar. 4, 11, 18, 25	9am - 1pm	BC
C16: Business of Insurance	Daniel Pearson	Saturdays Feb. 25, Mar. 4, 11, 18, 25	9am - 1pm	BC
C130: Essential Skills for Ins. Broker/Agent	Philip Kountouris	Saturdays Feb. 25, Mar. 4, 11, 18, 25	9am - 1pm	BC
C131: Advanced Skills for Ins. Broker/Agent	Leanne Taylor	Saturdays Feb. 25, Mar. 4, 11, 18, 25	9am - 1pm	BC
C132: Practical Issues in Broker Mgmt	Lisa Bruff	Saturdays Feb. 25, Mar. 4, 11, 18, 25	9am - 1pm	BC
C70: Gateway to Commercial Insurance	Thomas Hammell	Sundays Feb. 26, Mar. 5, 12, 19, 26	8:30am - 1:30pm	N. AB

**Midterms:** Timed (90 minutes) and un-proctored after 3rd week, as scheduled by instructor (except C11 WW).

### Textbooks:

**Student Resource Guides:** Student resource guides are included in the on-line tutorial.

Phone or email our office, [iibcmail@insuranceinstitute.ca](mailto:iibcmail@insuranceinstitute.ca) to register for a course where textbooks are not required.

**Textbooks will be shipped to the address selected in the order.**

### New Textbooks:

**2020 Textbook editions:** C20

**2021 Textbook editions:** C11\*, C12\*, C13\*, C14\*, C110\*, C120\*, C130\*

**2022 Textbook editions:** C39\*, C32\*, C70\*

\*Paper copy + eBook (eBook access via on-line tutorial)

### Final Exams:

CIP final exams are on select dates between April 3 to 18, 2023

Exams will be offered in a virtually proctored format or in-person at select exam centre locations.

### CIP Registration Deadlines

**Evening class deadline:** February 3, 2023.

**Fast Track deadline:** February 17, 2023

Students registering after classes have commenced are responsible for missed class work, tests, and homework.

### Withdrawal and Cancellation Policy:

Posted on our website and on course receipt.

All withdrawal requests must be in writing. Please email [senriquez@insuranceinstitute.ca](mailto:senriquez@insuranceinstitute.ca). All withdrawals will be subject to a minimum withdrawal fee of \$57.75 (incl. GST). After deadlines, withdrawals are not permitted.

Transferring to another semester, Institute or to distance learning is considered a withdrawal.

**Evening class withdrawal deadline:** February 3, 2023

**Fast Track withdrawal deadline:** February 24, 2023