

## BC Live Virtual Classes (Evening) - 10 Weeks

CIP Course	Instructor	Class Dates	Time
C11: Principles and Practice of Insurance	Thomas Ng	Monday Jan 10 - Mar 21 (no class Feb. 21)	6pm - 9pm
C12: Insurance on Property	Darlene McBride	Monday Jan 10 - Mar 21 (no class Feb. 21)	6pm - 9pm
C13: Insurance Against Liability	Neil Grannary	Wednesday Jan 19 - Mar 23	6pm - 9pm
C14: Automobile Insurance	Rose Tomlinson	Tuesday Jan 25 - Mar 22 (2nd class Th. Jan 27)	6pm - 9pm
C16: The Business of Insurance	Frank Chong	Tuesday Jan 18 - Mar 22	6pm - 9pm
C110: Essentials of Loss Adjusting	Shannon Karok	Tuesday Jan 18 - Mar 22	6pm - 9pm
C111: Advanced Loss Adjusting	Myrla Vergara	Wednesday Jan 19 - Mar 23	5:30pm - 8:30pm
C130: Essential Skills for Ins. Broker/Agent	Tim Provenzano	Wednesday Jan 19 - Mar 23	6pm - 9pm
C131: Advanced Skills for Ins. Broker/Agent	Leanne Taylor	Thursday Jan 20 - Mar 24	6pm - 9pm

**Midterms:** Timed (90 minutes) and un-proctored in 7th week, as scheduled by instructor.

## Shared Live Virtual Course with Alberta

BC members register through Insurance Institute of BC. All other members register through the host Institute.

### Hosted by Northern Alberta

C20: Cyber Risk	Nick Fonseca	Tuesday Jan 18 - Mar 22	5pm - 8pm (PT)
C120: Underwriting Essentials	Karolina Ugljesic	Wednesday Jan 19 - Mar 23	5pm - 8pm (PT)
C70: Gateway to Commercial Ins. (Weekend)	Thomas Hammel	Sunday Feb 27 - Mar 27	8:30am - 11:30am (PT)

### Hosted by Southern Alberta

C112: Practical Issues Claims Management	Barb Exton	Thursday Jan 20 - Mar 24	5pm - 8pm (PT)
C121: Advanced Underwriting	George Cooper	Thursday Jan 20 - Mar 24	5pm - 8pm (PT)
C20: Cyber Risk (Weekend)	Karen DeCarle	Saturday Feb 26 - Mar 26	8am - 12pm (PT)

# BC Live Virtual Classes Condensed - 5 Weeks

CIP Course	Instructor	Class Dates	Time
C11: Principles and Practice of Insurance	Philip Kountouris	Saturdays Feb 26, Mar 5, 12, 19, 26	9am - 1pm
C12: Insurance on Property	Vicki Rowan	Sundays Feb 27, Mar 6, 13, 20, 27	9am - 1pm
C13: Insurance Against Liability	Michael Caron	Saturdays Feb 26, Mar 5, 12, 19, 26	9am - 1pm
C14: Automobile Insurance	Siobhan Callander	Saturdays Feb 26, Mar 5, 12, 19, 26	9am - 1pm
C16: The Business of Insurance	Daniel Pearson	Saturdays Feb 26, Mar 5, 12, 19, 26	9am - 1pm
C130: Essential Skills for Ins. Broker/Agent	Leanne Taylor	Saturdays Feb 26, Mar 5, 12, 19, 26	8:30am - 12:30pm
C39: Fraud Awareness and Prevention	Addison Smith	Saturdays Feb 26, Mar 5, 12, 19, 26	9am - 1pm
C32: Bodily Injury Claims	Siobhan Callander	Sundays Feb 27, Mar 6, 13, 20, 27	10am - 2pm

**Midterms:** Timed (90 minutes) and un-proctored after 3rd week, as scheduled by instructor.

## Textbooks:

**Please note:** For all textbooks except C39, student resource guides are included in the on-line tutorial.

C39 does not have an online tutorial. Purchase of textbook is required for access to all on-line tutorials.

Phone or email our office, [iibcmail@insuranceinstitute.ca](mailto:iibcmail@insuranceinstitute.ca) to register for a course where textbooks are not required.

Textbooks: **Will be shipped to the address selected in the order.**

## New Textbooks:

**2019 textbook editions:** C16\*, C111, C131

**2020 Textbook editions:** C20

**2021 Textbook editions:** C11\*, C12\*, C13\*, C14\*, C110, C120, C130

\*Hard copy + eBook (eBook access with on-line tutorial)

## Final Exams:

CIP final exams are on select dates between March 31 and April 14, 2022

Exams will be offered in a virtually proctored format.

## CIP Registration Deadlines

**Evening class deadline:** For classes starting Jan. 10 - January 17. All other evening courses - January 28, 2022.

**Fast Track deadline:** February 15, 2022

Students registering after classes have commenced are responsible for missed class work, tests, and homework.

## Register

**Credit cards:** If paying by Visa, MasterCard or Amex, please log into your account at [www.insuranceinstitute.ca](http://www.insuranceinstitute.ca).

**Cheques:** Registration is not secure until personal cheque has cleared. Fee charged for NSF cheques.

**Quotations:** These do **not** hold pricing or hold a seat in the class. Please send payment for BC classes to our Vancouver office for processing.

Cheques should be made payable to Insurance Institute of BC. Registration is only complete upon payment.

## Withdrawal and Cancellation Policy:

Posted on our website and on course receipt.

All withdrawal requests must be in writing. Please email [senriquez@insuranceinstitute.ca](mailto:senriquez@insuranceinstitute.ca). All withdrawals will be subject to a minimum withdrawal fee of \$57.75 (incl. GST).

**Evening class withdrawal deadline** for classes starting Jan. 10 - January 17, 2022. All other evening classes - January 28, 2022.

**Fast Track withdrawal deadline** February 15, 2022