

### Live Virtual Classes (Evening)

CIP Course	Instructor	Class Dates	Time
C11: Principles and Practice of Insurance	Thomas Ng	Wednesday Sept 11 - Nov 20	6pm - 9pm
C12: Insurance on Property	Stefan Tirschler	Thursday Sept 12 - Nov 21	6pm - 9pm
C13: Insurance Against Liability	Karin Singbeil	Wednesday Sept 11 - Nov 20	6pm - 9pm
C14: Automobile Insurance	Rose Tomlinson	Tuesday Sept 10 - Nov 19	6pm - 9pm
C16: The Business of Insurance	Frank Chong	Thursday Sept 12 - Nov 21	6pm - 9pm
C70: Gateway to Commercial Insurance	Darlene McBride	Tuesday Sept 10 - Nov 19	6pm - 9pm
C110: Essentials of Loss Adjusting	Shannon Karok	Tuesday Sept 10 - Nov 19	6pm - 9pm
C111: Advanced Loss Adjusting	Leanne Taylor	Wednesday Sept 11 - Nov 20	6pm - 9pm
C120: Underwriting Essentials	Darlene McBride	Wednesday Sept 11 - Nov 20	6pm - 9pm
C130: Essential Skills for Ins. Broker/Agent	Kelly Parrott	Wednesday Sept 11 - Nov 20	6pm - 9pm
C131: Advanced Skills for Ins. Broker/Agent	Leanne Taylor	Tuesday Sept 10 - Nov 19	6pm - 9pm

**Virtual Midterm dates:** **October 29** | C12, C14, C70, C110, C131  
**October 30** | C11, C13, C16, C111, C120, C130

### Langley Evening Class

CIP Course	Instructor	Class Dates	Time
C13: Insurance Against Liability	Vince Pritchard	Tuesday Sept. 10 - Nov. 19	Location: To be determined 6pm - 9pm

**Textbooks given out during first class.**

### Vancouver Island Evening Classes

CIP Course	Instructor	Class Dates	Time
C11: Principles and Practice of Insurance	Lynda Crawford	Wednesday Sept. 11 - Nov. 20	ICBC: 425 Dunedin St. 5:30 - 8:30pm
C131: Advanced Skills for Ins. Broker/Agent	Lucille Cuell		<b>Cancelled</b>

**Evening & Virtual classes run for 3 hours per week for 11 weeks.**

**New 2018 textbook editions:** C11, C110, and C120

**New 2019 textbook editions:** C13, C14, and C130

**Textbooks shipped to business address unless otherwise advised for Virtual and Vancouver Island.**

## Lower Mainland Fast Track Classes

**Douglas College: 700 Royal Avenue, New Westminster**

CIP Course	Instructor	Class Dates	Time
C12: Insurance on Property	Vicki Rowan	Saturdays Oct 26, Nov 2, 16, 23	8:30am - 4:30pm
C14: Automobile Insurance	Siobhan Callander	Saturdays Oct 26, Nov 2, 16, 23	8:30am - 4:30pm
C16: The Business of Insurance	Darlene McBride	Saturdays Oct 26, Nov 2, 16, 23	8:30am - 4:30pm
C130: Essential Skills for Ins. Broker/Agent	Tim Provenzano	Saturdays Oct 26, Nov 2, 16, 23	8:30am - 4:30pm
C39: Fraud Awareness and Prevention	Ed Novak	Saturdays Oct 26, Nov 2, 16, 23	8:30am - 4:30pm

**Insurance Institute of BC: 1110 - 800 West Pender Street, Vancouver**

CIP Course	Instructor	Class Dates	Time
C11: Principles and Practice of Insurance	Kelly Krakonchuk	Saturdays Oct 26, Nov 2, 16, 23	8:30am - 4:30pm
C13: Insurance Against Liability	Colette Justa	Saturdays Oct 26, Nov 2, 16, 23	8:30am - 4:30pm
C131: Advanced Skills for Ins. Broker/Agent	Karen Graves	Saturdays Oct 26, Nov 2, 16, 23	8:30am - 4:30pm

## Vancouver Island Fast Track Classes

CIP Course	Instructor	Class Dates	Time
C13: Insurance Against Liability	Dennis Summerhayes	Sundays Oct. 27, Nov. 3, 17, 24	Location TBD 8:30am - 4:30pm

## Kelowna Fast Track Classes

CIP Course	Instructor	Class Dates	Time
C14: Automobile Insurance	John McKenzie		<b>Cancelled</b>
C131: Advanced Skills for Ins. Broker/Agent	Kerry McLaughlin		<b>Cancelled</b>

Textbooks for fast track classes shipped to business address unless otherwise advised.

## CIP Registration Deadlines

**Early registration:** Until August 22, 2019.

**Virtual and Evening registration deadline:** September 19, 2019.

**Fast Track registration deadline:** October 15, 2019.

Students registering after classes have commenced are responsible for missed class work, tests, and homework.

## Final Exams:

Students enrolled in Fall 2019 CIP courses will write a final exam on select dates between Dec. 2 and Dec. 20, 2019.

Course Fees (incl. GST)	Tuition/Exam		Textbooks		Course Fee Totals		
	C11	All other courses	C39	All other courses	C11	C39	All other courses
Early until <b>July 31</b>	\$753.90	\$707.70	\$187.95	\$235.20	\$989.10	\$895.65	\$942.90
Early <b>August 1 to 22</b>	\$760.20	\$714.00	\$187.95	\$235.20	\$995.40	\$901.95	\$949.20
Standard <b>Aug. 23 to Oct. 15</b>	\$786.45	\$740.25	\$187.95	\$235.20	\$1,021.65	\$928.20	\$975.45
<b>Fast Track, Virtual and Vancouver Island Courses:</b> please add \$17.85 for shipping and handling of your textbook.							

**New 2018 textbook editions for:** C11, C110, and C120

**New 2019 textbook editions for:** C13, C14, and C130

Please complete our [BC manual registration form](#) to delete textbooks or shipping fees if picking up textbooks.

**Please note,** 2018 and 2019 textbooks have the student resource guide as part of the on-line tutorial.

Purchase of textbook is required for access to all on-line tutorials, regardless of edition year.

**Membership fee:** add \$80 for new or renewing members.

## Register

**Credit cards:** If paying by Visa, MasterCard or Amex, please log into your account at [www.insuranceinstitute.ca](http://www.insuranceinstitute.ca).

**Cheques:** Complete and submit the BC Manual Registration Form. Registration is not secure until personal cheque has cleared. Fee charged for NSF cheques. Payment due within one week of receipt of registration form.

## Withdrawal and Cancellation Policy

Please review our website or your course receipt for details on withdrawal and cancellation policies and deadlines.



**Insurance Institute**

**Insurance Institute of BC**  
1110-800 West Pender Street  
Vancouver, BC V6C 2V6  
email: [iibcmail@insuranceinstitute.ca](mailto:iibcmail@insuranceinstitute.ca)  
Call: 604.681.5491 or 1.888.681.5491  
Fax: 604.681.5479

**Learning for the real world. Rewarding.**