



Insurance Institute

Insurance Institute of BC CIP Course Schedule Fall 2023

Live Virtual Classes (Evening) - 10 Weeks

BC members register through Insurance Institute of BC for all courses below.

All Non-BC members register through the host Institute.

CIP Course	Instructor	Class Dates	Pacific Time (BC)	Host Institute
C11: Principles and Practice of Insurance	Kenna Love	Wednesday Sept. 20 to Nov 29	6pm - 9pm	BC
C12: Insurance on Property	Sarah Smith (IINB)	Tuesday Sept 19 to Nov 21	6pm - 9pm	BC
C13: Insurance Against Liability	Randy Fulton	Thursday Sept 21 to Nov 23	6pm - 9pm	BC
C14: Automobile Insurance	Addison Smith	Tuesday Sept 19 to Nov 21	6pm - 9pm	BC
C16: The Business of Insurance	Dawn Ladds	Monday Sept 18 to Nov 27	5pm - 8pm	N. AB
C16: The Business of Insurance	David Sorenson	Wednesday Sept 20 to Nov 22	5:30pm - 8:30pm	N. AB
C110: Essentials of Loss Adjusting	Shannon Gonzalez	Thursday Sept 21 to Nov 23	6pm - 9pm	BC
C112: Practical Issues in Claims Mngmt	Randy Fulton	Tuesday Sept 19 to Nov 21	5pm - 8pm	S. AB
C120: Underwriting Essentials	Olga Nasreeva	Wednesday Sept 20 to Nov 22	6pm - 9pm	BC
C121: Advanced Underwriting	Derek Collins	Thursday Sept 21 to Nov 23	5:30pm - 8:30pm	S. AB
C130: Essential Skills for Ins. Broker/Agent	Philip Kountouris	Tuesday Sept 19 to Nov 21	6pm - 9pm	BC
C131: Advanced Skills for Ins. Broker/Agent	Kelly Parrott	Wednesday Sept 20 to Nov 22	5:30pm - 8:30pm	N. AB
C20: Cyber Risk	Nicholas Fonseca	Tuesday Sept 19 to Nov 21	5:30pm - 8:30pm	N. AB
C39: Fraud Awareness & Prevention	Addison Smith	Thursday Sept 21 to Nov 23	6pm - 9pm	BC
C32: Bodily Injury Claims	Barb Exton	Monday Sept 18 to Nov 27	5pm - 8pm	N. AB
C47: Reinsurance	Charisse Ramsundar	Tuesday Sept 19 to Nov 21	3:30pm - 6:30pm	New Brunswick

Register

Credit cards: If paying by Visa, MasterCard or Amex, please log into your account at www.insuranceinstitute.ca.

Cheques: Registration is not secure until personal cheque has cleared. Fee charged for NSF cheques.

Quotations: These do **not** hold pricing or hold a seat in the class. Please send payment for BC classes to our Vancouver office for processing. Cheques should be made payable to Insurance Institute of BC. Registration is only complete upon payment.

Live Virtual Classes Condensed - 5 Weeks

BC members register through Insurance Institute of BC for all courses below.

All Non-BC members register through the host Institute.

CIP Course	Instructor	Class Dates	Pacific Time (BC)	Host Institute
C11: Principles and Practice of Insurance	Kenna Love	Sundays Oct 22, 29, Nov 5, 19, 26	9am - 1pm	BC
C12: Insurance on Property	Chelsea Thibodeu	Saturdays Oct 14, 21, 28 Nov 4, 18	9am - 1pm	BC
C13: Insurance Against Liability	Sandra Enriquez	Sundays Oct 22, 29 Nov 5, 19, 26	9am - 2pm	BC
C14: Automobile Insurance	Siobhan Callander	Saturdays Oct 21, 28 Nov 4, 18, 25	9am - 1pm	BC
C16: Business of Insurance	Anastasia Dubois	Sundays Oct 22, 29 Nov 5, 19, 26	9am - 2pm	S.AB
C111: Advanced Loss Adjusting	Thomas Ng	Saturdays Oct 14, 21, 28 Nov 18, 25	9am - 2pm	S.AB
C120: Underwriting Essentials	Leona Jones	Sundays Oct 15, 22, 29 Nov 5, 19	8:30am - 1:30pm	BC
C130: Essential Skills for Ins. Broker/Agent	Philip Kountouris	Saturdays Oct 14, 21, 28 Nov 4, 18	9am - 2pm	BC
C131: Advanced Skills for Ins. Broker/Agent	Leanne Taylor	Saturdays Oct 14, 21, 28 Nov 4, 18	8am - 1pm	BC
C70: Gateway to Commercial Insurance	Mathew Morehouse	Sundays Oct 15, 22, 29 Nov 5, 19	9am - 2pm	N.AB

Textbooks:

Student Resource Guides: Student resource guides are included in the on-line tutorial.

Phone or email our office, iibcmail@insuranceinstitute.ca to register for a course where textbooks are not required.

Textbooks will be shipped to the address selected in the order.

New Textbooks:

2021* Textbook editions: C11, C12, C13, C14

2022* Textbook editions: C39, C32, C70, C20

2023 Textbook editions: C110, C120, C130

*Paper copy + eBook (eBook access via on-line tutorial)

Midterms:

Timed (90 minutes) and un-proctored, as scheduled by instructor. All midterm exams are closed-book.

Final Exams:

CIP final exams are on select dates between December 1 - 15, 2023

Exams will be offered in a virtually proctored format or in-person at select exam centre locations.

CIP Registration Deadlines

Evening class deadline: October 6, 2023

Fast Track deadline: October 13, 2023

Students registering after classes have commenced are responsible for missed class work, tests, and homework.

Withdrawal and Cancellation Policy:

All withdrawal requests must be in writing. Please email Istrom@insuranceinstitute.ca. All withdrawals will be subject to a minimum withdrawal fee of \$57.75 (incl. GST). After deadlines, withdrawals are not permitted.

Transferring to another semester, Institute or to distance learning is considered a withdrawal.

Evening class withdrawal deadline: October 6, 2023

Fast Track withdrawal deadline: October 13, 2023